





**TRANSPORTATION**

Is camp responsible for campers transportation to and from camp?  Yes  No  
 Do you allow any camp employees or volunteers to transport campers in their personal vehicles?  Yes  No  
 If yes, please complete the Employee/Volunteer Transportation Questionnaire.  
 Does camp hire:  vans  buses  other

**Annual cost to hire vehicles:**

**A. Where the camp must insure the vehicle \$ \_\_\_\_\_ (Primary)**  
**B. Where the lessor insures the vehicle \$ \_\_\_\_\_ (Excess) \***

\*Please be sure to collect a certificate of insurance evidencing automobile liability coverage and naming camp as additional insured.

Minimum age of drivers who transport campers? \_\_\_\_\_  
 Minimum age of drivers not transporting campers? \_\_\_\_\_  
 Is a fleet safety program in place?  Yes  No  
 If yes, please describe: \_\_\_\_\_  
 Are vehicles ever loaned or given to employees for there use?  Yes  No  
 Who is responsible for maintenance of vehicles? \_\_\_\_\_  
 \_\_\_\_\_  
 Do you own 15-passenger buses or vans?  Yes  No  
 If yes, please describe safety procedures, specifically with regard to top loading and/or trailer pulling: \_\_\_\_\_  
 \_\_\_\_\_

**ACTIVITIES**

Are any of the following activities provided by the camp (Additional underwriting information may be required)?

- | <u>YES</u> <u>ACTIVITY</u>                                                      | <u>YES</u> <u>ACTIVITY</u>                                                                      | <u>YES</u> <u>ACTIVITY</u>                                                        |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input type="checkbox"/> Adventure program                                      | <input type="checkbox"/> Go-karts (Go-Kart Operations Minimum Underwriting Guidelines required) | <input type="checkbox"/> Skateboarding ramps/jumps                                |
| <input type="checkbox"/> Alpine skiing                                          | <input type="checkbox"/> Gymnastics                                                             | <input type="checkbox"/> Skin or scuba diving (Diving Questionnaire required)     |
| <input type="checkbox"/> Archery                                                | <input type="checkbox"/> Inflatables elements, # _____                                          | <input type="checkbox"/> Trampolines, # _____ (Trampoline Questionnaire required) |
| <input type="checkbox"/> ATVs/dirt bikes (ATV/Dirt Bike Questionnaire required) | <input type="checkbox"/> Mountain boarding                                                      | <input type="checkbox"/> Bungee trampolines, # _____                              |
| <input type="checkbox"/> Bicycling                                              | <input type="checkbox"/> Paintball (Paintball Supplemental Application required)                | <input type="checkbox"/> Tubing                                                   |
| <input type="checkbox"/> Back packing                                           | <input type="checkbox"/> Petting zoo                                                            | <input type="checkbox"/> Water skiing                                             |
| <input type="checkbox"/> Caving                                                 | <input type="checkbox"/> Rappelling                                                             | <input type="checkbox"/> Waterslides over 15' in height, # _____                  |
| <input type="checkbox"/> Circus activities                                      | <input type="checkbox"/> Rifle ranges, # _____                                                  | <input type="checkbox"/> Whitewater canoeing/kayaking/rafting                     |
| <input type="checkbox"/> Cross country skiing                                   | <input type="checkbox"/> Rock climbing/climbing wall                                            | <input type="checkbox"/> Zip lines, # _____                                       |
| <input type="checkbox"/> Farming                                                | <input type="checkbox"/> Rope courses                                                           | <input type="checkbox"/> Other _____                                              |
| <input type="checkbox"/> Fireworks (Fireworks Supplemental required)            | <input type="checkbox"/> Saddle animals                                                         | <input type="checkbox"/> Other _____                                              |
| <input type="checkbox"/> Field sports                                           |                                                                                                 |                                                                                   |

Does camp have a safety plan for all activities checked? (If yes, attach copy)  Yes  No  
 Does camp contract with others for program services for any of these activities?  Yes  No  
 If yes, please explain: \_\_\_\_\_

Are certificates of insurance provided (If yes, attach sample)?  Yes  No  
 Are any contracts signed with these groups (If yes, attach copies)?  Yes  No  
 Do any activities take place off the camp premises?  Yes  No  
 If yes, please explain, including explanation of transportation: \_\_\_\_\_

If shooting/riflery is provided, are NRA standards met?  N/A  Yes  No

**INFLATABLE ELEMENTS**  N/A (ie: moonbounce, water trampoline, iceberg, blob, etc...)

Type of inflatable (official name): \_\_\_\_\_  
 Average number of participants/campers for each inflatable: \_\_\_\_\_  
 Age group for each inflatable: \_\_\_\_\_  
 Are inflatables:  Owned  Leased/Rented  
 Are inflatables:  Kept on premises  Taken off premises  Both  
 Are all employees/lifeguards trained in the operation rules of the inflatable element usage?  Yes  No  
 Are rules posted for all users?  Yes  No  
 How will the unit(s) be protected from unauthorized use? \_\_\_\_\_

Are there any requirements to enter the inflatable? (removal of shoes, glasses, etc.) \_\_\_\_\_  
 Are there any restrictions in place for inclement weather? (ie: wind, rain, etc.)  Yes  No  
 If yes, please explain: \_\_\_\_\_  
 Confirm that NO inflatable will be set up outdoors, if wind gusts exceed 20 mph on the day of operation?  Yes  No

**SPECIFIC TO WATER BASED INFLATABLE ELEMENTS ONLY**  N/A

- Are the element(s) maintained at all times (when in use) in at least 6' of water?  Yes  No
- Are the element(s) supervised at a ratio of at least 1 lifeguard to 4 patrons?  Yes  No
- Will diving off any of the element(s) be permitted?  Yes  No
- Are lifejackets required?  Yes  No
- Are the units permanently anchored in the lake/body of water?  Yes  No
- Will any element(s) be pulled by a motorboat?  Yes  No

**SADDLE ANIMALS**  N/A

- Number owned or leased: \_\_\_\_\_ Used at outside stable: \_\_\_\_\_
- If subcontracted, are certificates of insurance naming camp as additional insured required?  Yes  No
- Are limits of \$1,000,000 required?  Yes  No
- If no, explain: \_\_\_\_\_
- Is safety equipment (e.g. helmets, heeled boots, long pants, etc.) required?  Yes  No
- Are horses available for riding during leased periods?  Yes  No
- If yes, please explain: \_\_\_\_\_
- Are instructors CHA certified?  Yes  No
- Are all saddle animals vaccinated?  Yes  No

**PETTING ZOO**  N/A

- What kind of animals? \_\_\_\_\_
- Are all animals properly vaccinated?  Yes  No
- Is there a hand washing station?  Yes  No
- If no, explain: \_\_\_\_\_

**WATERSLIDE** (over 15 feet in height)  N/A

- Are there attendants at the top and bottom of the slide(s) to monitor and space participants?  Yes  No
- What is the height of each slide? \_\_\_\_\_
- What is the length of each slide? \_\_\_\_\_
- Is the slide maintained by a qualified maintenance person?  Yes  No
- Is head first sliding allowed?  Yes  No
- Are there signs posted to instruct patrons on proper behavior and riding techniques?  Yes  No
- If yes, where: \_\_\_\_\_

**IF CAMP UTILIZES A POOL:**  N/A

- Total number of pools: \_\_\_\_\_
- Is it open to members of the public?  Yes  No
- Maximum depth of swimming area: \_\_\_\_\_
- Is it fenced?  Yes  No Height: \_\_\_\_\_
- Are depth markings clearly visible in and around the pool?  Yes  No
- Number of diving boards: \_\_\_\_\_ Height: \_\_\_\_\_
- Depth of water at diving board entry: \_\_\_\_\_
- Is a lifeguard provided?  Yes  No
- If yes, ratio of swimmers to lifeguards: \_\_\_\_\_
- Are lifeguards certified?  Yes  No
- If yes, by whom: \_\_\_\_\_
- Are rules posted at the pool area?  Yes  No
- Any nighttime swimming allowed?  Yes  No
- If yes, is pool lighted?  Yes  No
- Total number of lakes, ponds or rivers: \_\_\_\_\_

**IF CAMP UTILIZES A LAKE, POND OR RIVER:**  N/A

- Is it open to members of the public?  Yes  No
- Maximum depth of swimming area: \_\_\_\_\_
- Is swim area roped off?  Yes  No
- Is signage posted clearly stating the depth of water and the rules for the lake/pond?  Yes  No
- Number of diving boards: \_\_\_\_\_ Height: \_\_\_\_\_
- Depth of water at diving board entry: \_\_\_\_\_
- Is a lifeguard provided?  Yes  No
- If yes, ratio of swimmers to lifeguards: \_\_\_\_\_
- Are lifeguards certified?  Yes  No
- If yes, by whom: \_\_\_\_\_
- Rescue vehicle available?  Yes  No
- Any nighttime swimming allowed?  Yes  No
- If yes, describe lighting: \_\_\_\_\_

Are there other bodies of water on premises (not just those normally utilized) and are there depth markings, signage, barriers, and/or general supervision utilized to prevent unauthorized use?  Yes  No

Are your pools/spa's compliant with the Virginia Graeme Baker Pool & Spa Safety Act?  Yes  No

**TUBING, RAFTING, CANOEING, KAYAKING, SAILING OR BOATING**  N/A

If your camp provides any of the following activities, please **list the number of boats in each category** below:

_____ Canoes	_____ Kayaks	_____ Motorboats under 76 HP
_____ Rowboats	_____ Paddleboats	_____ Motorboats over 76 HP
_____ Sailboats	_____ Personal Watercraft <i>(e.g. Jet Skis, Waverunners, etc.)</i>	_____ Are any boats over 21' in length?

Explain uses for powered boats and personal watercraft: \_\_\_\_\_

- Are lifejackets, etc. required to be worn by each participant during all water activities?  Yes  No
- Are campers always accompanied by qualified counselors?  Yes  No
- Are campers ever permitted to operate motorized boats?  Yes  No
- Are lifeguards always in attendance during these activities?  Yes  No
- Is area restricted to campers only during these activities?  Yes  No
- Completely describe any "white water" exposures, including the experience of counselors: \_\_\_\_\_

**GYMNASTICS**  N/A

Floor exercises only?  Yes  No

List all apparatus used: \_\_\_\_\_

Is counselor/instructor a certified USGA gymnastics instructor?  Yes  No

If so, do you require a copy of the certificate?  Yes  No

If not, explain the instructor's qualifications \_\_\_\_\_

**ROPES COURSES/ZIP LINES**  N/A

Completely describe the area and type of high/low elements: \_\_\_\_\_

Is the course inspected annually by a certified independent consultant (*ACCT/PVM; AEE; PRCA*)?  Yes  No

By whom? \_\_\_\_\_

Describe staff training (*by whom, how often, confirmation that all ropes course staff are included in the training*): \_\_\_\_\_

**SKATEBOARDING/SKATEPARK**  N/A

Is safety equipment (*helmet, knee pads, elbow pads, etc.*) required?  Yes  No

If elements/obstacles are present (*ramps, rails, boxes, banks, quarterpipes, etc.*) please describe and indicate size of each? \_\_\_\_\_

If halfpipe, indicate height: \_\_\_\_\_

How is skatepark protected from unauthorized usage? \_\_\_\_\_

**CLIMBING WALLS/ROCK CLIMBING/RAPPELLING**  N/A

Number of indoor climbing walls: Stationary/permanent: \_\_\_\_\_ Moveable: \_\_\_\_\_

Number of outdoor climbing walls: Stationary/permanent: \_\_\_\_\_ Moveable: \_\_\_\_\_

List equipment used: \_\_\_\_\_

List counselors/instructors qualifications: \_\_\_\_\_

